

Minutes from Annual General Meeting in DARMA on the 7th of June 2013

Venue: Aarhus Theatre

Agenda:

- 1) Election of chair of the meeting
- 2) Approval of the agenda
- 3) The Board's report during the past year
- 4) Presentation and approval of Financial Statement, cf. By-laws section 9
- 5) Presentation of the Board work plan for the coming year and the budget for the same
- 6) Approval of membership fee for next calendar year (2014)
- 7) Suggestions submitted
- 8) Election of Board members:
 - election of chairman
 - election of board members
 - election of auditor and alternate
- 9) Any other business

Re 1) Election of chair of the meeting

Christina Holbøll, University of Copenhagen was elected chair of the meeting and noted that the Annual General Meeting was duly convened.

Re 2) Approval of agenda

The agenda was approved without comments.

Re 3) The Chairman's report during the past years

DARMA's chairman John Westensee summed up the activities of the year:

- Visit to the Lundbeck Foundation on 28 September 2012
- Legal issues for non-lawyers on 9 October 2012
- DARMA Introduction Course on 14 to 16 November 2012
- Study trip to Brussels on 28 to 29 November 2012
- Pre-award meeting on 7 January 2013
- Post-award meeting on 8 January 2013
- Nordic-US Grants Network on 30 May 2013
- DARMA Strategy Workshop postponed
- DARMA Annual Meeting 7 June
- EU-DK Support
- Participation in international meetings
- Board meetings in September, December and March
- Electronic version of DARMA Magazine after INORMS

All planned activities have been carried out, except for the Strategy Workshop which has been postponed until the autumn of 2013.

The chairman's report was approved without any questions.

Re 4) Presentation and approval of Financial Statement

The chairman John Westensee presented the Financial Statement. The auditor has approved and signed the Financial Statement without any comments.

Re 5) Presentation of the Board work plan for the coming year and budget for the same

The Board has the following suggestions to activities for the coming year:

- October – Strategy Workshop in Copenhagen
- November – Study tour to Brussels
- December/January – Study tour to the UK
- May – Nordic-US Grants network meeting in Stockholm
- June – 2-day DARMA Annual Meeting in Copenhagen
- October 2014 – Study tour to California
- Network of managers (first meeting in the autumn)
- Develop cooperation with Research Indicator Network and Nordic organisations

Marianne Gauffriau, University of Copenhagen said a few words about Research Indicator Network. The participants in the network come from different institutions. The purpose of the network is to exchange ideas and experience between peers and to provide inspiration for the daily work with research indicators. The network has 68 members. Both Research Indicator Network and DARMA could benefit from cooperation. John Westensee has checked the by-laws of DARMA and nothing precludes cooperation with Research Indicator Network.

The audience had the following comments:

- The cooperation with Research Indicator Network is important, because the performance indicators in research administration will be important.
- To the question about an introduction course, John Westensee replied that this will be conducted every 18 months, so it will actually be held again in the spring of 2014.
- There was a wish for new pre-award and post-award meetings as conducted by Annedorte Vad in January 2013.
- It is a good idea to have a 2-day annual meeting in 2014; we would then have time enough for break-out sessions.
- If we have subgroups in DARMA it would be easier to target information. John Westensee mentioned that extra money could be spent on improving the website since there was room for this in the budget.
- We could also put our presented tools on the website.
- It would be a good idea if DARMA showed interest in “full cost”.
- It was suggested to set aside funding for symbolic support for participation in e.g. INORMS. But this is up to the DARMA board to decide this.
- Many consultants are in a self-managing group. It would be nice to have a place for them to discuss things.

John Westensee encouraged the members of DARMA also to come up with ideas to the Board during the year.

The General Assembly approved the budget with applause.

Re 6) Approval of membership fee for the coming calendar year (2014)

The Board proposed the membership fee to be unchanged at DKK 750 for 2014.
The proposal was approved by the Assembly.

Re 7) Suggestions submitted

The Chairman noted that no suggestions have been received.

Re 8) Election of Board Members

The chairman, John Westensee was not up for election, but informed the audience that he will step down next year.

4 board members were up for election:

- Olaf Svenningsen, University of Southern Denmark,
- Eva Maria Overgaard Christiansen, The Capital Region of Denmark
- Hans-Christian K  ie Poulsen, University of Copenhagen
- Annedorte Vad, Copenhagen Business School

Only Olaf Svenningsen would like to receive re-election.

The following persons wanted to run for the Board and were, for the first time in DARMA's history, elected in an uncontested election:

- Olaf Svenningsen, University of Southern Denmark
- Anne Overgaard J  rgensen, The Capital Region of Denmark
- Jacob Kristoffer Hansen, The Royal Danish Academy of Fine Arts
- Annette Hjort Knudsen, Copenhagen Business School

The chairman, John Westensee was not up for election, but informed the audience that he will step down next year.

The present Board Members introduced themselves briefly.

Linda Andresen, Hvidovre Hospital was re-elected the auditor of DARMA and Pernille Gr  ngaard, Aarhus University Hospital was re-elected (in absentia) as auditor alternate.

Re 9) Any other business

No issues.